

THE CITY OF EASTLAND
CITY COMMISSION CALLED MEETING

October 25, 2021

EASTLAND, TEXAS §

EASTLAND, COUNTY §

The City Commission of the City of Eastland, Texas, met in Open Session at Eastland City Hall as scheduled, and notice was posted 72 hours prior to the meeting.

CITY COMMISSIONERS PRESENT:

Commissioner	Cecil Funderburgh
Chairman	Larry Vernon
Commissioner	Richard Rossander

CITY COMMISSIONERS ABSENT:

Commissioner	Ben McNabb
Commissioner	Zac Darr

PERSONNEL PRESENT:

City Manager	J. J. Oznick
Finance Director	Leslie Zander
City Secretary	Roma Holley

Guests: Tom Bailey, Scott Hay, Justin Meyer

I. MEETING CALLED TO ORDER

Chairman Larry Vernon called the meeting to order at 12:00 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Chairman Larry Vernon offered the invocation and Commissioner Richard Rossander led the Pledge of Allegiance.

III. PUBLIC COMMENT ON ANY SUBJECT NOT LISTED ON THIS
AGENDA (Limited to Five Minutes Per Speaker)

There were no comments from the public at this time.

IV. The Board of City Commissioners May Discuss and Take Action on
the Following Agenda Items

4. Discussion and Consideration of a Proclamation declaring November 2021 as the City of Eastland - Fair Housing Month; Mayor to Sign Proclamation.

Chairman Larry Vernon stated that the City Manager had asked that we read this proclamation and vote on this item FIRST. Chairman Vernon then read aloud the proclamation:

***Fair Housing Month Proclamation
Proclamation of November as Fair Housing Month***

WHEREAS Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS The National Fair Housing Law, during the month of November, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, WE, the City Commission of Eastland, do proclaim November as Fair Housing Month in the City of Eastland and do hereby urge all the citizens of this locality to become aware of and support the Fair Housing law.

IN WITNESS WHEREOF we have affixed our signatures and seal on this the 25th day of October, 2021.

Commissioner Cecil Funderburgh made a motion, seconded by Commissioner Richard Rossander, to approve this proclamation making November 2021 Fair Housing Month.

Motion prevailed by the following vote:

Ayes: Funderburgh, Rossander, Vernon
 Nays: None
 Absent: Darr, McNabb

1. Discussion and Consideration to approve the ratification of the 2020 GLO Community Development Block Grant – Mitigation (CDBG-MIT) Program Contract Number #22-082-004-D199 as executed through DocuSign by the City Manager.

City Manager J.J. Oznick stated that he has the 72-page DocuSign document available for viewing by the commissioners. This is the contract that we have been waiting for to begin the execution of the 2020 GLO CDBG MITIGATION Grant.

Mr. Oznick then introduced Enprotec, Hibbs & Todd Engineer Scott Hay.

Mr. Hay stated his main goal today is to give the commission and the public a general overview of the project.

The project basically covers 5 different areas.

- 1.Repairs to Ringling Lake Dam slopes which is over grown with vegetation. They will also clear out vegetation from the downstream channel which will improve the flow of water during and after storms.
- 2.Rehabilitation of the Spillway area at Lake Eastland which has been an issue for a number of years. This project will basically reconstruct the spillway area.
- 3.Acquisition of business and residential properties within the flood zone. The purpose of the project will be to relocate people out of the areas which historically flood all the time. Money has been set aside to purchase these properties and relocate the people, if possible.
- 4.Reconstruct streets in Eastland that historically carry a lot of the storm flow, and are in poor condition. The goal is to reconstruct them with concrete, which will withstand the damaging waters better than asphalt or other surface treatments.
- 5.Remove vegetation in both the North and the South Forks of the Leon River within the City Limits of Eastland. This vegetation impedes the storm flow. There is some vegetation that has grown up in the Weaver Creek branch but the main goal there is to work with Texas Department of Transportation to address the drainage structure which runs under E. Main Street. It is inadequate to handle the amount of water that reaches it during storms.

All of these issues will require a lot of environmental guidelines and clearances as well as coordination with land owners in order to do this cost effectively. The goal is to push the brush/vegetation from the river into piles which can ultimately be burned.

Between the acquisition of properties and the clearing of vegetation from the river which runs through properties, we are going to ask for help from a local representative to “be the face” of the City. They will be a liaison between the residents and the city/engineers who are doing the work.

At this point Chairman Vernon mentioned to Mr. Hay that he realizes the prices which were given at the beginning of this project 2 years ago, will not be the same prices as today. Because the economy has changed so much in the past two years, we understand that there will be many changes, mostly increases, in the product and labor costs. Because of this, we may need to prioritize which streets with issues are repaired or reconstructed. This original plan will be adjusted in order to accommodate the amount of money available.

Mr. Oznick asked Mr. Hay if we will be able to utilize the Competitive Bid Process in order to assure quality as well as price effectiveness. Mr. Hay replied yes and we will probably have this option approved by the Commission at a later date.

At this time Mr. Hay introduced Justin Meyer with Langford Community Services, who is the grant coordinator of this project.

Mr. Meyer passed out a Performance Statement which is an overview of this project. He then advised the commission what will be required of them today regarding approving the different portions of the contract. This being the Civil Rights Policies; the Resolution Designating Authorized Signatories for Contractual and Financial Documents; the Amendments of the Engineering Services and the Grant Administration Services contracts; and the adoption of Local Procurement Policies and Procedures.

Commissioner Cecil Funderburgh made a motion, seconded by Commissioner Richard Rossander, to ratify the GLO Contract via DocuSign.

Motion prevailed by the following vote:

Ayes: Funderburgh, Rossander, Vernon
Nays: None
Absent: Darr, McNabb

2. Discussion and Consideration to Adopt the Resolution Regarding the Civil Rights Policies for the 2020 GLO Community Development Block Grant – Mitigation (CDBG-MIT) Program, Contract #22-082-004-D199.

City Manager Oznick stated that the policies are an Excessive Force Policy which our Police Department already adheres to; the Citizens Participation Plan; the Policy Against Discrimination based on Handicap and Grievance Procedures; Policy in Relation to Section 3 Residents; and the Policy on Fair Housing.

Commissioner Cecil Funderburgh made a motion, seconded by Commissioner Richard Rossander, to approve Resolution 2021-15 regarding the Civil Rights Policies.

Motion prevailed by the following vote:

Ayes: Funderburgh, Rossander, Vernon
Nays: None
Absent: Darr, McNabb

- 3. Discussion and Consideration to Approve the Resolution Designating Authorized Signatories for Contractual and Financial Documents pertaining to the 2020 GLO Community Development Block Grant – Mitigation (CDBG-MIT) Program, Contract #22-082-004-D199.

This resolution gives permission to the Mayor, the City Manager or the Finance Director to sign any Contractual Documents and it gives permission to the City Manager or the Finance Director to sign any Financial Documents, pertaining to this grant.

Commissioner Richard Rossander made a motion, seconded by Commissioner Cecil Funderburgh, to approve the Resolution 2021-16 Designating Authorized Signatories for Contractual and Financial Documents pertaining to the 2020 GLO Community Development Block Grant – Mitigation (CDBG-MIT) Program, Contract #22-082-004-D199.

Motion prevailed by the following vote:

Ayes: Funderburgh, Rossander, Vernon
 Nays: None
 Absent: Darr, McNabb

- 5. Discussion and Consideration to approve Amendment #1 for the Grant Administration Services contract for the 2020 Community Development Block Grant – Mitigation (CDBG-MIT) Program Contract Number #22-082-004-D199.

Justin Meyer advised the Commission this Amendment adds the contract number and the final dollar amounts to the Grant Administration Contract.

Commissioner Richard Rossander made a motion, seconded by Commissioner Cecil Funderburgh, to approve Amendment #1 for Grant Administration Services Contract.

Motion prevailed by the following vote:

Ayes: Funderburgh, Rossander, Vernon
 Nays: None
 Absent: Darr, McNabb

- 6. Discussion and Consideration to approve Amendment #1 for the Engineering Services contract for the 2020 Community Development Block Grant – Mitigation (CDBG-MIT) Program Contract Number #22-082-004-D199.

Justin Meyer advised the Commission this Amendment adds the contract number and the final dollar amounts to the Engineering Contract.

Commissioner Cecil Funderburgh made a motion, seconded by Commissioner Richard Rossander, to approve Amendment #1 for Engineering Services Contract.

Motion prevailed by the following vote:

Ayes: Funderburgh, Rossander, Vernon
 Nays: None
 Absent: Darr, McNabb

7. Discussion and Consideration to adopt Local Procurement Policies & Procedures pertaining to the GLO Community Development Block Grant – Mitigation (CDBG-MIT) Program, Infrastructure Contract Number #22-082-004-D199

City Manager stated that this ensures that we will abide with the State and Federal laws regarding the Procurement Process.

Commissioner Cecil Funderburgh made a motion, seconded by Commissioner Richard Rossander, to approve the adoption of Local Procurement Policies and Procedures pertaining to GLO Community Development Block Grant – Mitigation (CDBG-MIT) Program, Infrastructure Contract Number #22-082-004-D199

Motion prevailed by the following vote:

Ayes: Funderburgh, Rossander, Vernon
Nays: None
Absent: Darr, McNabb

V. ADJOURNMENT

Commissioner Richard Rossander made a motion, seconded by Commissioner Cecil Funderburgh, to adjourn at 12:35 p.m. Motion passed unanimously.

APPROVED

Larry Vernon, Chairman
Board of City Commissioners

ATTEST

Roma Holley
City Secretary